



BURGLARY & THEFT PREVENTION

FACT SHEET

- **Ensure Window and door locks operate correctly and you engage them when the premises are unoccupied, this includes locking up the garage.**
- **Of a night time, close all curtains or other window coverings so passers by cannot see you using your electronic equipment or the placement of it in your rooms.**
- **Never leave jewellery, keys, wallets, computers or other valuable items near a window. An opportunistic burglar could break or force the window open and grab your valuables without even entering the house.**
- **If there are a few students living in the same accommodation, ensure your individual rooms are lockable. Even if you leave your room for a short period of time, make sure your windows and room door are locked. On occasion, burglars have been known to enter premises whilst people are home!**
- **Trust your instinct – if you feel unsafe or if you think someone is inside, use your mobile phone or go to a neighbour and call police on 000.**

- **Flyscreens only keep flies out, not burglars, do not count them as security!**
- **Burglars will climb over fences to access properties, break windows and force doors open. They will even climb up multiple storey homes. Do not be complacent about security!**
- **Make sure you have adequate home contents insurance. If all residents contribute to the cost, it will greatly reduce the payment. Make a list of your property and record make, model and serial numbers of all items and the IMEI number of your mobile telephone. Take photos of expensive items, such as jewellery, this makes it easier for identification of these items.**
- **To prevent the loss of information on your computer, back-up computer hard drives and keep these copies in a secure location.**
- **All external lights lighting should be regularly maintained to make sure they are working correctly.**
- **Do not tell people on the phone or at the door personal information such as marital status, working hours, employment and the number of people living at the house.**
- **Take note of the description of any suspicious person/people, their clothing and vehicle details such as car registration, make and colour.**